



## **Call for Applications to Host the 7th MIM Pan-African Conference October 1<sup>st</sup> – 6<sup>th</sup>, 2017**

**Open for applications: 11 December 2015**

**Letter of intent due date: 10 January 2016**

This call for applications is for individual institution or group of Institutions (consortia) within a country in Africa to host the 7<sup>th</sup> MIM Pan-African Malaria conference.

### **Background**

The Multilateral Initiative of Malaria (MIM) was established in 1997 at an international conference on malaria held in Dakar, Senegal. The overarching mission of MIM is to strengthen and sustain through collaborative research and training, the capacity of malaria endemic countries in Africa to carry out research required to develop and improve tools for malaria control.

Every 3-4 years, the MIM together with an African-based institution or group of institutions in an African country organizes the MIM Pan-African Malaria Conference (MIM PAMC). Following the first MIM PAMC in Dakar, Senegal in 1997; the 2<sup>nd</sup> MIM PAMC was held in Durban, South Africa 1999; the 3<sup>rd</sup> MIM PAMC in Arusha, Tanzania 2002; the 4<sup>th</sup> MIM PAMC in Yaounde, Cameroon, 2005; the 5<sup>th</sup> MIM PAMC in Nairobi, Kenya 2009; and lately the 6<sup>th</sup> MIM PAMC in Durban South Africa 2013.

MIM conferences provide a unique platform for research scientists, clinicians, public health experts, national, regional and international health agencies from Africa and other parts of the world to meet, share information and network. Through these conference, delegates contribute to shaping the research and control policies required to control malaria and build research capacity in Africa.

This year, the MIM Secretariat based at the Biotechnology Centre of the University of Yaounde I, Cameroon is putting out a call for applications to host the 7<sup>th</sup> MIM Pan-African Malaria Conference from the 1<sup>st</sup> – 6<sup>th</sup> October 2017.



### Calendar of events

1. A one page letter of intent to host the conference is required by **January 10, 2016.**
2. A full proposal is expected by March 15, 2016
3. Selection - March 31, 2016
4. Composition of the Scientific Committee - May 31, 2016
5. First Announcements and call for abstracts and exhibitors - November 1, 2016
6. Inspection of conference site and preparations – January 2017
7. Second announcements and call for abstracts and exhibitors – February 01, 2017
8. Closure of Abstracts and Exhibitions – April 30, 2017
9. Meeting of the Scientific Committee - Selection of Abstracts for Conference Book of Abstracts – May 30, 2017
10. Selection of delegates to be sponsored - June 15, 2017

### The Application Process

An application to host the next MIM conference is solicited from individual institutions or group of Institutions (consortia) within a country in Africa.

The application should comprise the following items:

1. An Introduction
  - a. The malaria situation of the country
  - b. Efforts made by the country scientists in malaria research and control
  - c. The desire to host the conference
2. Capacity of Conference Facilities
3. Accessibility of the conference venues and airport capacity
4. Number of Hotels their bed capacity and star ratings
5. Past Experience in hosting conferences
6. Local Telecommunication infrastructure
7. Plan for local organising committees
  - a. Composition of local organising committees
  - b. Mention of chair and secretaries
  - c. Proposition of local scientific committee
8. Willingness to support researchers – Endorsements will follow later
9. Other Items
  - a. Climate
  - b. Tourism plan and attractions
  - c. Health infrastructure
  - d. Emergency management plan
  - e. Visa applications
  - f. Currency and conversion rates
10. Detailed budget to host 2500 persons according to the table below
11. Fund raising and financial reporting plan



ITEM	Justification	Calculations	Costs
Registration fees	Registration (including a 4-year membership fee of 100USD)		
	Student registration (including a 4-year membership fee of 40USD)		
Lodging	Average		
Airfares	African – Far		
	Africa - Near		
	Europe/America		
	Europe/Africa		
	Asia/Africa		
Transportation	Local Buses		
	And errand cars		
Halls	Conference Centre Halls		
Feeding	Lunches		
	Coffee breaks		
	Conference Dinner		
	Welcome reception		
	Per diems		
Logistics	Secretariat <i>Computers, Communication, Connectivity</i> <i>Stationery</i>		
	Hostesses		
	Dance Groups		
	Live band		
	Excursions		
	Database Analyst & repairs		
	Committees(100members) Scientific and Local org		
Interpretation	Rentals and Service		
Audio-visuals	Public Address Systems		
Pre-Conference Meetings	2 meetings		
Exhibition Booths	Constructing/Rental of booths		
Legal Counsel	1 legal house		
Press & Communication	Radio/TV		
	Poster boards		
	Posters/Banners		
	Slots in Journals		
	Postage (Pre and Post)		
Abstract book	3500		
Conference bags	Including prints		



### **Submitting applications**

Letters of Intent and full proposals in pdf format must be submitted by emailed to [abanda@mimalaria.org](mailto:abanda@mimalaria.org) by the deadline of January 10, 2016

### **For further information**

For questions related to this call for applications to host the 7th MIM Pan African Malaria Conference, please contact:

- MIM Secretariat: Abanda Ngu at [abanda@mimalaria.org](mailto:abanda@mimalaria.org)
- MIM Secretariat: Pr. Wilfred Mbacham at [wfmbacham@prd-college.eu](mailto:wfmbacham@prd-college.eu)